

<b>Job Title/Post</b>	:	Teacher of English/Second in SEND
<b>Salary</b>	:	Main Scale plus TLR 2A
<b>Responsible to</b>	:	Subject Leader of English and SENDCo
<b>Responsible for</b>	:	Teaching within English Department & supporting SEND provisions

**Core Purpose:**

To support and uphold our Catholic ethos, ensuring the Mission Statement is at the heart of day-to-day professional duties. The principles of Every Child Matters must underpin how our responsibilities are carried out. To support the Subject Leader/SENDCo in raising standards of pupil attainment and achievement in line with national, diocesan and school policies/priorities. This will include engaging with whole school initiatives regarding the quality of learning, teaching and assessment. In addition, it will mean monitoring pupil progress and coordinating effective intervention to improve pupil outcomes for pupils for whom you are accountable.

**Learning and Teaching**

1. To support the raising of attainment in the school by delivering 'Good or Better' lessons
2. Setting and maintaining high standards of learning and teaching in your own classroom practice and supporting the practice of colleagues within the Department
3. Managing and developing high quality teaching resources to match the needs of the curriculum and the different abilities of pupils
4. Ensuring a high-quality learning environment within the classroom by managing, improving, and monitoring classroom behaviour and utilising department policies and sanctions which are consistent with the agreed school Behaviour Policy
5. Assisting the Subject Leader by promoting learning through out of hours activities
6. Updating professional knowledge and expertise as appropriate to be aware of developments in both curriculum and pedagogy.

**Recording, Reporting and Assessment**

1. Being accountable for monitoring, developing and co-ordinating strategies to raise pupil achievement for those you are accountable for
2. Ensuring the Department reports on pupils are completed to a high professional standard, by both meeting deadline dates and ensuring documents produced are consistent with the college's reporting arrangements.

**Standards and Quality Assurance**

1. Ensure that the quality procedures meet the requirements of the School Improvement Plan
2. To participate fully in the appraisal process

3. Attending and participating in Parents Evenings and other whole-college events which form part of directed time, for example, Open Evening, Presentation Evening
4. Attending Team and Staff Meetings as directed.

**Teaching and Learning Responsibility – Second in SEND**

1. Support the work of the SENDCo in raising SEND attainment and progress
2. Co-ordinate SEND interventions and provision mapping
3. Lead small group SEND intervention programmes and analyse their impact
4. Deputise for the SENDCo

***Other duties and responsibilities:***

There are other duties that the Executive Headteacher may, from time to time, ask the post holder to perform

